

# 2025 Charitable Giving Summary Worksheet

*In the past, you may have provided us with your charitable giving receipts.*

*To expedite the preparation of your tax return, you can use this worksheet to summarize your charitable giving.*

*Be sure to keep the bank records and/or receipts with your tax documents as supporting evidence in the event of an IRS (Internal Revenue Service) question or audit. See below for required documentation.*

***\*\*DO NOT INCLUDE CHARITABLE CONTRIBUTIONS MADE DIRECTLY  
FROM IRAs ON THIS WORKSHEET\*\****

**Cash Contributions:** (you can either list each charity separately or total the amounts and put that total on the **Total Cash Contributions** line) (attach additional sheets if necessary)

Name of charity \_\_\_\_\_ Amount given \$ \_\_\_\_\_

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Name of charity \_\_\_\_\_ Amount given \$ \_\_\_\_\_

**Total Cash Contributions** ..... \$ \_\_\_\_\_

**Non-Cash Contributions:** (attach additional sheets if necessary)

Name of charity \_\_\_\_\_

Date contributed \_\_\_\_/\_\_\_\_/2025

Address of charity (required) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Brief description of items donated (household goods, clothing, etc.) \_\_\_\_\_

Fair market value for item donated (the amount you are claiming as a deduction) .....\$

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Name of charity \_\_\_\_\_

Date contributed \_\_\_\_/\_\_\_\_/2025

Address of charity (required) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Brief description of items donated (household goods, clothing, etc.) \_\_\_\_\_

Fair market value for item donated (the amount you are claiming as a deduction) .....\$

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Name of charity \_\_\_\_\_

Date contributed \_\_\_\_/\_\_\_\_/2025

Address of charity (required) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Brief description of items donated (household goods, clothing, etc.) \_\_\_\_\_

Fair market value for item donated (the amount you are claiming as a deduction) .....\$

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***It is important to maintain accurate records of your charitable contributions.***

***Cash less than \$ 250: bank record, receipt, or written acknowledgment from the charity.***

***Cash greater than \$ 250: letter from the organization listing amount of the donation AND whether any goods or services were provided to the donor by the organization in return for the donation and a description and approximate value of those goods and services. Donor MUST have this documentation before timely filing the return. W-2 and pledge card from charity sufficient for payroll deductions.***