## CHANCELLOR WEALTH MANAGEMENT, INC. Form CRS - Client Relationship Summary July 13, 2022

Chancellor Wealth Management, Inc. (referred to herein as "we", "us", or "our") is registered with the Securities and Exchange Commission as an investment advisor. Brokerage and investment advisory services and fees differ and it is important for you to understand these differences. Free and simple tools are available for you to use to research firms and financial professionals at www.Investor.gov/CRS, which also provides educational materials about broker-dealers, investment advisors, and investing.

#### WHAT INVESTMENT SERVICES AND ADVICE CAN YOU PROVIDE ME?

Our firm provides investment advisory services to individuals and high net-worth individuals. Our advisor service offerings include financial planning advice, investment management services, and referrals to third-party asset management platforms. We prefer that you have a minimum of \$100,000 for investment advisory services but will make exceptions to the portfolio minimum on a case-by-case basis.

We tailor our investment advisory services to meet your individual needs. To determine your needs, we start with a complimentary initial consultation to collect pertinent information about your financial goals, objectives, tolerance for risk, current assets, investment time horizon, cash flow needs, and tax considerations, among other factors.

If you engage us for financial planning services, we use the data compiled during the complimentary consultation to initiate the planning process. Our process involves the identification of financial goals and objectives to assist you in developing a strategy for the successful management of income, assets, and liabilities. After analyzing your data, we prepare and present a written financial plan designed to achieve your stated financial goals and objectives.

If you elect to implement our financial planning advice, we offer investment management services and/or referrals to third-party asset management platforms. There is no obligation to implement the financial planning recommendations through our firm; you may implement our recommendations with any professional advisor.

Our investment management services and referrals to third-party asset management platforms are used to manage your investment assets. We only manage investment assets using discretionary trading authority. The investment management agreement you sign upon your engagement of our firm authorizes us to use discretionary trading authority to manage your investment assets. We use discretionary trading authority to make decisions (initial and ongoing) about your investment assets without your prior approval. Though decisions do not require your approval, we use our analysis of your financial circumstances to formulate and implement the investment plan and agreed-upon asset allocation strategy to assist in meeting your financial goals. Although we have authority to use discretion to make trades, you may impose reasonable restrictions on our authority. Typical restrictions may involve excluding investments in certain asset classes, industries, companies, or specific dollar amounts in the foregoing.

We typically use mutual funds, exchange-traded funds, cash equivalents, and based on suitability, alternative mutual funds as investment vehicles for your investment assets. Our recommendation of third-party asset management platforms involves using third-party portfolio managers that offer multi-manager platforms, select model portfolios, and specific portfolio strategies to manage your investment assets. Based on your investment objectives and financial needs, we may allocate a portion of your investment assets to third-party portfolio managers.

After deciding on an asset allocation strategy, we monitor your investment assets continuously during our advisory relationship. We will contact you annually to discuss the investments in your advisory accounts(s). Upon changes in economic or market conditions or other relevant factors, such as changes in your financial circumstances, we will use our discretionary trading authority to adjust your asset allocation(s). The investment management services agreement that you sign remains in effect until terminated by either you or our firm.

For additional information, please use the hyperlinks to review the following sections of our Brochure: Item 4 Advisory Services, Item 7 Types of Clients, and Item 16 Investment Discretion.

Ask your financial professional these questions about our relationships and services:

- Given my situation, should I choose an investment advisory service? Why or Why not?
- How will you choose investments to recommend to me?
- What is your relevant experience, including your licenses, education and other qualifications? What do these qualifications mean?

#### WHAT FEES WILL I PAY?

You will pay fees and costs whether you make or lose money on your investments. Fees and costs will reduce any amount of money you make on your investments over time. Please make sure you understand what fees and costs you are paying.

Our firm charges separate fees for financial planning advice, investment management services, and referrals to third-party asset management platforms. We charge fixed fees or an hourly rate for financial planning services. Our fees for investment management services and referrals to third-party asset management platforms are based on a percent of the investment assets we manage for you or allocate to a third-party asset management platform. Our advisory fee schedules are published in Item 5, Fees and Compensation of our Brochure.

If, after the complimentary session, you choose to have us prepare a written financial plan, an hourly rate of \$400 will apply. It takes approximately ten (10) hours to complete a financial plan; the maximum cost is \$4,000. The final planning fee varies based on the complexity of your financial situation. We will sign an agreement identifying a "not to exceed" fee for your financial plan. Upon signing our financial planning agreement, you will pay \$500 of the estimated fee as a deposit. The remaining balance is due when we present the financial plan and planning recommendations. Our hourly fee is non-negotiable, and the deposit is non-refundable after five (5) business days of signing our financial planning agreement.

If you choose to use our services to implement the financial planning recommendations, we will reduce the fee for financial planning services to a non-negotiable fixed fee of \$500.

For our investment management services, we bill you quarterly in advance. Quarterly in advance means any time at the beginning of

each calendar quarter (i.e., Jan., Apr., Jul., and Oct., etc.). The fee calculation is based on the value of the investment assets in your advisory accounts, including accrued interest, on the last day of the previous quarter. For advisory fee calculation and billing purposes, we group accounts held by members of the same household.

Advisory fees for third-party asset management services range up to 2.00% per annum. Each third-party asset management platform has its own billing procedures. The procedures are outlined in its agreement and disclosure documents. Advisory fees are based on the value of the assets managed by the specific third-party asset management platform. The third-party asset management platform pays our firm its portion of the aggregate advisory fee deduction.

In addition to the advisory fees you pay us, there are additional fees and costs associated with investing. The fees and costs include mutual fund transaction costs (typically \$15), internal mutual fund expenses, wire transfer fees, electronic fund transfer costs, mailing fees, insufficient funds fees, and regulatory fees for securities sold, among others. Please feel free to inquire about additional fees and costs that impact the investments in your advisory accounts. We will provide you with a detailed listing of fees and expenses upon your request.

For additional information, please use the hyperlink to review the following section of our Brochure: Item 5 Fees and Compensation.

Ask your financial professional this question about the impact of fees and costs on investments:

• Help me understand how these fees and costs might affect my investments. If I give you \$10,000, how much will go to fees and costs, and how much will be invested for me?

# WHAT ARE YOUR LEGAL OBLIGATIONS TO ME WHEN ACTING AS MY INVESTMENT ADVISOR? HOW ELSE DOES YOUR FIRM MAKE MONEY AND WHAT CONFLICTS DO YOU HAVE?

When we act as your investment advisor, we have a fiduciary duty to act in your best interest and not put our interests ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the investment advice we provide you. Here are some examples to help you understand what this means.

Our legal obligation to you requires us to act with a substantial duty of care and operate pursuant to a commitment of loyalty which means that we are required to provide advice and recommendations that are in your best interest.

In adhering to our duty of care mandate, we must obtain detailed information regarding your financial circumstances. We must ensure our recommendations align with those financial circumstances. We must also conduct due diligence regarding the investments we recommend to you and monitor our recommendations continually during our advisory relationship.

Our duty of loyalty to you requires our firm and financial professionals to provide advice that is free from self-interest and to always place your interests before our own. We must make full and fair disclosure of all material facts related to our advisory services. We are also required to avoid or disclose circumstances where our interests actually conflict, could potentially conflict, or have an appearance of conflict with your interests.

The way we make money conflicts with your interests. We recommend third-party asset management platforms, which are typically provided pursuant to referral or sub-advisory arrangements (i.e., referring you to a platform or money manager). Therefore, we earn money when we refer you to a third-party asset management platform. We are incentivized by the prospect of earning additional fee revenue as a result of these referral arrangements. This incentive conflicts with your interests.

We also earn additional advisory fee revenue as a result of managing more investment assets for you. The prospect of additional fee revenue incentivizes us to encourage you to invest more assets with us. The incentive to increase our assets under management and fee revenue creates an inherent conflict with your interests. **Please use the hyperlinks to review the following sections of our Brochure:** Item 10 Financial Industry Activities and Affiliations, Item 11 Code of Ethics, and Item 12 Brokerage Practices.

#### Ask your financial professional this question about our conflicts of interest:

How might your conflicts of interest affect me, and how will you address them?

#### HOW DO YOUR FINANCIAL PROFESSIONALS MAKE MONEY?

Our financial professionals are paid a salary from our firm. We do not provide direct or indirect compensation based on sales incentives, minimum asset quotas, or transaction-based sales.

Our financial professionals also earn insurance commissions directly from insurance brokers and agencies for selling insurance products to you. The insurance broker or agency that pays these commissions are separate entities and not affiliated with our firm. Consequently, offering non-advisory services creates conflicts of interest due to receiving additional fees for non-advisory products.

#### DO YOU OR YOUR FINANCIAL PROFESSIONALS HAVE A LEGAL OR DISCIPLINARY HISTORY?

No. Neither our firm nor financial professionals have a legal or disciplinary history. Please also visit www.Investor.gov/CRS for a free and simple search tool to research our firm and financial professionals.

#### Ask your financial professional these questions about legal or disciplinary history information:

• As a financial professional, do you have any disciplinary history? For what type of conduct?

**For additional information about our investment advisory services**, please review the full copy of our Brochure (as attached), or visit our website www.chancellorwealth.com. If you would like additional, up-to-date information or a copy of this relationship summary, please contact us by phone at (770) 661-0283 or email H. Vincent Clanton, our chief compliance officer, at vince@ chancellorwealth.com.

#### Ask your financial professional these questions about our firm and its supervisory contacts:

• Who is my primary contact person? Is he or she a representative of an investment advisor or broker-dealer? Who can I talk to if I have concerns about how this person is treating me?

## **BROCHURE**

(Form ADV Part 2A)



## Chancellor Wealth Management, Inc.

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## **Firm Contact**

Mr. H. Vincent Clanton, MBA, CFP®, CLU® President & Chief Compliance Officer Email: vince@chancellorwealth.com

## July 13, 2022

This brochure ("Brochure") provides you with information about the qualifications and business practices of Chancellor Wealth Management, Inc. It contains information that you should consider before becoming a client of our firm. If you have any questions about the contents of this Brochure, please email or call the contact person listed above.

The information contained herein has not been approved or verified by any governmental authority. Our firm is an investment advisory firm registered pursuant to the laws of the U.S. Securities and Exchange Commission. Registration of an investment advisor does not imply a certain level of skill or training. We have only filed the requisite registration documents in the proper jurisdictions and with the respective governmental entities.

Additional information about Chancellor Wealth Management, Inc. (CRD No. <u>112918</u>) can be found on the Investment Adviser Public Disclosure website at <u>www.adviserinfo.sec.gov</u> by a search using the firm's CRD number.

## **MATERIAL CHANGES (Item 2)**

## **Chancellor Wealth Management Material Changes**

This version of our Brochure, dated July 13, 2022, is an interim amendment that reflects our transition to investment advisor registration pursuant to the laws and regulations of the U.S. Securities and Exchange Commission (SEC). The following are material changes to our business practices since the last amendment on May 31, 2022:

#### **Advisory Services (Item 4)**

Assets under Management

We have updated our assets under management as required by regulations. As of December 31, 2021, our firm managed a total of \$137,961,760 in client assets; \$133,258,201 is managed on a discretionary basis and \$4,703,559 on a non-discretionary basis.

#### <u>Methods Of Analysis, Investment Strategies, And Risk Of Loss (Item 8)</u> *Alternative Mutual Funds*

We have revised the explanation of our investment strategy to include allocations to alternative mutual funds when suitable for client portfolios.

While we prefer mutual funds with lower fees, when certain market conditions exist, we will implement the use of alternative mutual funds. Based on a client's financial circumstances and investment goals, we may allocate a portion of the portfolio to alternative mutual funds. Our firm currently uses two (2) alternative mutual fund strategies but will consider others that we deem appropriate for a portfolio allocation.

We currently buy alternative mutual funds that invest in a composite of financial and commodity derivatives that provide exposure to the global financial market and commodity price trends. The strategy seeks to capture the persistence of price trends (up and/or down) observed in global financial markets and commodities by allocating assets to futures contracts that are positioned either long or short based on various characteristics related to their prices.

#### Risks related to Alternative Mutual Funds

Alternative mutual funds typically hold non-traditional investments and/or use complex trading strategies. There are higher internal fees and expenses related to alternative mutual funds. The underlying non-traditional investments are likely to have more significant risks, and the complex strategies are likely to result in higher costs and greater expenses than traditional mutual funds. Many alternative mutual funds use trading strategies to minimize volatility in the value of their investment holdings, including but not limited to spreading their holdings among different non-traditional asset classes. As a result of the volatility in the underlying securities, alternative mutual funds can offer greater diversification or higher returns than more traditional holdings in individual stocks, bonds, and cash.

Nonetheless, that same volatility may cause the value of alternative mutual funds to be more susceptible to price fluctuations. Also, since alternative mutual funds retain discretion over the final allocation of underlying securities, which may include positions that differ from the stated target allocation, there is the risk that the alternative mutual fund will not achieve its investment objective.

## Fees and Compensation Services (Item 5)

#### Fees for Financial Planning Service

We have revised the hourly rate for preparing a written financial plan. For new financial planning engagements, the hourly rate for preparing a written financial plan is \$400. The average number of hours it takes to complete a financial plan is approximately ten (10), and the cost is \$4,000.

Additionally, if a client elects to have an annual session to review the progress of the written financial plan, the review session is subject to our hourly financial planning rate of \$400. Average fees for such progress review sessions range between \$400 and \$800.

#### **General Revisions**

We have revised some language and content to ensure that our disclosures are concise and unambiguous.

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## **ADVISORY SERVICES (Item 4)**

#### **About Our Business**

Chancellor Wealth Management, Inc. (also referred to herein as "we," "us," or "our") is a wealth management company that provides financial planning and investment management services. Our firm is a Georgia domiciled corporation located in Atlanta, Georgia. We have been providing advice to our clients since 2002.

The corporate principals of our firm are Mr. Herschel Vincent (Vince) Clanton, President, and Mr. Scott Taylor Clanton, Vice President. Vince Clanton and Scott Clanton are the firm's investment advisor representatives. Mr. Vince Clanton is our firm's chief compliance officer.

## Types of Advisory Services

Our firm provides comprehensive financial planning and investment management services to individuals and high net-worth individuals. We assist clients in planning for their financial future and growing their investments. A detailed explanation of our services is as follows:

#### 1. Financial Planning Services

We provide modular and comprehensive financial planning services. Client data is evaluated thoroughly to formulate comprehensive financial plans (long-term goals) or plans for specific financial planning events (short-term goals). Our plans may include information relative to retirement planning, advanced education planning, college planning, or plans for major purchases, as well as life, health, disability, and long-term care insurance needs.

Our financial planning advice will typically involve providing a variety of services, principally advisory in nature, regarding managing a client's financial assets based upon an analysis of each client's individual needs. We conduct a complimentary initial consultation to collect pertinent information about a client's financial circumstances, goals, and objectives. The information collected typically covers current (and anticipated) assets and liabilities, including savings, investments, anticipated retirement, or other employment benefits and insurance. Our financial planning process involves the organization and assessment of all relevant data and the identification of financial goals and objectives. The primary objective of this process is to allow our firm to assist clients in developing a strategy for the successful management of income, assets, and liabilities while meeting financial goals and objectives. Once such information has been reviewed and analyzed, a written financial plan designed to achieve a client's stated financial goals and objectives will be prepared and presented.

The written financial plan generally includes recommendations for a course of activity or specific actions. For example, we may recommend that a client establishes an individual retirement account, increase or decrease funds in savings, invest funds in securities, obtain insurance, or revise existing insurance coverage. We may develop or include tax and estate planning matters or make a referral to an accountant or attorney for other professional services. Clients are responsible for engaging these professionals directly on an as-needed basis.

Financial plans are prepared based on information a client provides about his/her particular financial situation. It is a client's responsibility to notify us promptly if there are changes in the noted financial situation, needs, goals, or objectives.

We will not be responsible for implementing recommendations in the written financial plan prepared by our firm or supervising the implementation of such recommendations unless a client enters into a separate agreement for investment management services.

Please note that clients are not obligated to implement our financial planning recommendations. Moreover, if a client elects to implement our financial planning advice, there is no obligation to implement the recommendations through our firm. Clients may implement recommendations with any professional advisor.

Clients who agree to enter into a separate engagement for investment management services are advised that our receipt of fees for financial planning services and investment management services create conflicts of interest due to the receipt of advisory fees for both services.

We mitigate the conflicts of interest associated with our firm receiving advisory fees for financial planning and investment management services by reducing the financial planning fee to a fixed fee of \$500 if our firm is engaged for investment management services.

#### 2. Investment Management Services

We provide discretionary investment management services to meet a client's financial goals and investment objectives. If retained for investment management services, we meet with clients to gather additional information regarding specific investment goals, objectives, time horizon, risk tolerance, and other relevant suitability information. We will use the information gathered to develop a strategy that enables our firm to provide continuous and focused investment advice. Upon implementing investment management services and determining personalized asset allocations, we typically recommend the use of mutual funds and exchange-traded funds to construct a client's portfolio. After implementing the investment plan, we monitor the performance of our client's portfolio(s) on an ongoing basis.

## 3. Retirement Plan Advisory Services

We provide non-fiduciary consulting services to plan participants of ERISA employer-sponsored retirement plans ("retirement plans"). Our services consist of educational services that assist plan participants in understanding investment options offered by retirement plans. We also provide education regarding the selection and allocation of the retirement plan's available investment options. Our services also include general assistance with group enrollment meetings and fee and expense evaluations.

#### 4. Third-party Asset Management Services

We analyze and select advisory platforms of other investment advisors with managed strategies to meet our client's financial needs and objectives. These other investment advisors are third-party asset management platforms and institutional advisors that offer managed portfolios through specific platforms that focus on particular investment models, styles, and strategies. We access these platforms by solicitor's arrangements or sub-advisory agreements.

We monitor the strategies offered through third-party asset management platforms to ensure that the objectives align with a client's investment objectives and risk tolerance. By authorization incorporated in the service agreement, third-party asset management platforms are granted discretionary authority to manage a client's assets. We are responsible for ongoing rebalancing and continuous monitoring of our client's assets managed by these platforms. We currently offer third-party asset management services through the following platform(s):

#### Sage Advisory Services, Ltd. Co.

Sage Advisory Services, Ltd. Co offers fixed income investment strategies for clients whose objectives range from cash management to after-tax total return and high after-tax total income. The strategies include but are not limited to short, intermediate, core durations in U.S. Treasury debt, tax-exempt municipal general obligation debt, and tax-exempt municipal revenue debt.

We reserve the right to use other or additional third-party asset management platforms.

#### Tailored Services

Our advice and services are based on the individual needs of a client after analyzing and thoroughly evaluating the client's goals, objectives, investment horizon, and risk tolerance. Clients may impose restrictions on investing in certain asset classes or specific types of securities by advising their investment advisor representative of such limitations.

#### Wrap Fee Programs

We are not a participant in any wrap fee program.

#### Assets under Management

As of December 31, 2021, our firm managed a total of \$137,961,760 in client assets; \$133,258,201 is managed on a discretionary basis and \$4,703,559 on a non-discretionary basis.

## FEES AND COMPENSATION (Item 5)

#### **Advisory Fees**

We earn fees and compensation by preparing financial plans, offering financial planning solutions, constructing investment portfolios, providing educational support to retirement plans, and recommending managed investment strategies. Our fees for services are as follows:

#### 1. Fees for Financial Planning Services

Our initial consultation for financial planning services is complimentary. Our hourly and fixed fees are as indicated below:

#### (a) Hourly Fees

If, after the complimentary session, a client chooses to have us prepare a written financial plan, an hourly rate of \$400 will apply. The average financial plan takes approximately ten (10) hours to complete and costs \$4,000. The final planning fee shall be directly dependent upon the complexity of a client's financial situation and the details required for the financial plan. We will sign an agreement identifying a "not to exceed" fee for the financial plan. Upon execution of our agreement, clients pay \$500 of the estimated fee as a deposit, and the remaining balance is due when we present the planning recommendations. Our hourly fee is non-negotiable, and the deposit is non-refundable after five (5) business days of signing our financial planning agreement.

## (b) Fixed Fees

If we present the written financial plan and a client chooses to use our investment management services to implement the financial plan, we will reduce the fee for financial planning services to a fixed fee of \$500. Please note that our fixed fees are non-negotiable.

#### 2. Fees for Investment Management Services

Our fee schedule for investment management services is as follows:

Assets Under Management	<b>Annual Rate</b>
\$ 100,000 - \$ 500,000	1.50%
\$ 500,001 - \$ 750,000	1.25%
\$ 750,001 - \$ 2,000,000	1.00%
\$ 2,000,001 - \$ 5,000,000	.80%
\$ 5,000,001 - \$10,000,000	.60%
\$10,000,001 - \$20,000,000	.50%
\$20,000,001 or more	.40%

## **Sample Fee Calculation**

Value of Investments \$<u>2,275,000</u> \$2,275,000 @.008 Annual Fee of \$<u>18,200</u> | Quarterly Fee \$<u>4,550</u>

Our fee schedule for investment management services is non-negotiable; the final fee is outlined in our investment advisory agreement. Notwithstanding the foregoing, we reserve the right to assess a lesser investment management fee based upon certain criteria (e.g., the anticipation of additional assets, the dollar amount of assets to be managed, related accounts, account composition, specific memberships, affiliations, etc.) that we deem pertinent. Accordingly, some client relationships may exist where advisory fees are lower than the stated fee schedule.

## 3. Fees for Retirement Plan Advisory Services

Our fees for non-fiduciary retirement plan consulting services are assessed at an annual rate of up to 1%. The fees are based on a percentage of the market value of includable retirement plan assets. Our fees for retirement plan advisory services are negotiable.

#### 4. Fees for Third-party Asset Management Services

The aggregate advisory fees for third-party asset management services range up to 2% per annum, depending on the program. The aggregate advisory fees include both our advisory fee and the third-party asset management platform fees. Advisory fees are based on the value of the account(s) and the rate determined by the fee schedule of the third-party asset management platform as outlined in its Form CRS, brochure, management agreement, and other disclosure documents.

#### **Billing Procedures**

Our specific billing procedures are as follows:

#### 1. Billing for Financial Planning Services

Clients pay the \$500 deposit by check at the time of signing our financial planning agreement. The remaining balance is due upon delivery of the written financial plan or recommendations and is generally paid by check.

More importantly, clients who elect to use our firm to implement the financial plan (i.e., utilize our investment management services) will only incur a fixed fee of \$500 for preparing the financial plan. That is, after making the deposit for financial planning services, no additional fees are due.

#### 2. Billing for Investment Management Services

Advisory fees for investment management services are due and payable quarterly in advance (i.e., at the beginning of each calendar quarter). Accordingly, we transmit our advisory fee calculations electronically to the account custodian on or shortly after the beginning of each calendar quarter. Advisory fees due for any period of less than one calendar quarter shall be calculated based on the number of days remaining in the quarter as of the day the assets are transferred or deposited into the account. Fee assessments are based on the value of the investment assets and cash equivalent positions as of the close of trading on a national securities exchange, the principal market where securities are traded, or the most recent appropriate fair market quotation as supplied by the account custodian or clearing broker as of the last day of the previous calendar quarter. Also, billing valuations for fixed income securities often include accrued interest. Further, no fee adjustments will be made for additional deposits or partial withdrawals during any quarter. For billing purposes, we use the aggregate value of all accounts for each client (i.e., household) unless directed otherwise.

Our advisory fees are generally deducted directly from the account(s) specified by the client. We are authorized to deduct fees by clients' written authorization, which is incorporated in our investment management agreement. In instances of direct fee deduction, an advisory fee recap is sent to the client, and advisory fee calculations are sent to the account custodian.

Clients also have the option of paying investment management fees by check. If a client has agreed to pay advisory fees by check, payments are due within thirty (30) days of receipt of our advisory fee invoice.

Please note that clients are responsible for verifying the accuracy of the advisory fee calculations. All fees are subject to review and revision at any time. Clients will receive advance notice of any fee change effectiveness.

## 3. Billing for Retirement Plan Advisory Services

Our fees for retirement plan advisory services are due and payable quarterly in advance. Plan sponsors generally provide written authorization for our advisory fees to be deducted directly from the plan assets for direct remittance to our firm.

#### 4. Billing for Third-party Asset Management Services

Fees for third-party asset management services are due and payable quarterly in advance at a rate of up to .25% of the annual fee (depending on the program). Advisory fee assessments are based on the value of the assets in the account(s) on the last day of the previous calendar quarter. Pursuant to the client's written authorization incorporated into the third-party asset management agreement, the third-party asset management platform deducts the aggregate advisory fee directly from the specified client account(s) and remits our portion to us. We do not charge any additional fees for recommending third-party asset management platforms. The aggregate advisory fee, based on the initial investment, is outlined in our investment management agreement.

#### Other Fees & Expenses

Clients will also incur additional third-party fees and expenses ("third party fees") related to managing investments and advisory service provisions. These fees may include but are not limited to no-load mutual fund ticket charges, brokerage transaction costs, deferred sales charges on previously purchased mutual funds, IRA maintenance fees, and other legal or transfer fees. The account custodians, broker-dealers, mutual fund companies, and others who provide account services charge these fees, and clients are responsible for payment of all third-party fees and expenses. Although, as of the date of this Brochure, our account custodian does not charge transaction costs for trades in equity securities (i.e., stocks, exchange-traded funds, etc.). There are, however, transaction fees for mutual funds. The typical transaction fee is \$15.

Additionally, there are more expenses when client assets are invested in mutual funds, exchange-traded funds, money market mutual funds, closed-end funds, and other investment company securities. These are direct internal expenses of the investment company that issues the security, but a cost borne by investors (clients). The specific fees and expenses are outlined in the prospectus for each investment company security.

Advisory fees paid to our firm are separate from the third-party fees detailed above. Please also refer to Item 12, Brokerage Practices, for information regarding the qualified account custodian that provides custody and safekeeping services for our clients' accounts.

## **Refund Policy**

Clients may terminate our advisory agreements at any time by providing thirty (30) days' advance written notice to our firm. Likewise, in the event we need to initiate the termination of an advisory agreement, we will provide the client with thirty (30) days' advance notice.

Upon receiving a client's termination request, we will assess fees pro-rata, if applicable, to the date of termination. We will refund any unearned portion of prepaid fees within fourteen (14) business days. Balances due for unpaid fees will be collected prior to the disbursement of funds, if applicable. If we are unable to deduct final fees from the client's advisory account(s), such as in the case of an account transfer, we will transmit a final advisory fee invoice to the client, which is due upon receipt. Clients pay final advisory fee invoices by mailing a check to our address.

Notwithstanding the refund policies and procedures above, advisory engagements for third-party asset management services generally require at least sixty (60) days advance written notice to terminate services. Upon receiving a client's termination request, we will inform the third-party asset management platform and ensure that fees are assessed pro-rata, if applicable.

## Other Compensation

Neither our firm nor investment advisor representatives accept any compensation for the sale of securities. Our investment advisor representatives are not registered in any securities sales capacity.

## PERFORMANCE-BASED FEES AND SIDE-BY-SIDE MANAGEMENT (Item 6)

We do not charge performance-based fees or conduct side-by-side investment management services.

## TYPES OF CLIENTS (Item 7)

We generally provide advice to individuals, high net-worth individuals, pension plans, profit sharing plans, and endowments.

Our firm requires a minimum account value of \$100,000 but will accept accounts of lesser value. However, please be advised that accounts of smaller value are more difficult to diversify and rebalance and may not experience the same performance as accounts valued at \$100,000 or more.

# METHODS OF ANALYSIS, INVESTMENT STRATEGIES, AND RISK OF LOSS (Item 8)

## Methods of Analysis and Investment Strategies

We utilize the risk tolerance module of our financial planning software, MoneyGuidePro, a division of Envestnet, to obtain risk tolerance data and the suggested model portfolios generated based on a client's response to our inquiries. The questionnaire is designed for discerning a client's maximum tolerance for risk. MoneyGuidePro analyzes mutual funds using a return-based approach to determine the representative composition of funds by individual asset class. MoneyGuidePro also assigns an appropriate asset class to individual stocks. Once a client's maximum risk tolerance profile has been established, we discuss model portfolios that may be suitable. Each model recommends a fixed income to equity ratio of assets for a client's account(s). Each of the portfolios identifies multiple domestic and global market sectors. Asset allocation is a key component of investment portfolio design. We believe that the appropriate allocation of assets across diverse investment categories (stock vs. bond, foreign vs. domestic, large-cap vs. small-cap, high quality vs. high yield, alternative vs. traditional) is a major determinant of portfolio returns and critical to the long-term success of any client's financial objectives.

Clients may impose restrictions; however, restrictions and stringent guidelines may affect the composition of portfolios. Our services do not encompass traditional buy and hold stock strategies, but clients may direct that a particular security be purchased or held in the account(s). We will accommodate such requests without taking responsibility for the performance of that security.

One of the most important criteria that we analyze is the cost-effectiveness of the underlying investments in the portfolio. During the selection process, we consider the fees and any other expenses of actively and passively managed mutual funds that could affect returns. We evaluate mutual funds for risk and return over varying periods against comparable funds through the use of Investment View Plus by Refinitiv.

Once a portfolio has been fully invested, we will generally remain invested at all times, as we believe that market timing does not add value to the investment management process. We will generally manage low turnover portfolios. We believe that frequent trading will produce negative results due to high transaction costs and adverse realization of gains or losses. We utilize the discipline of rebalancing portfolios as market results create

portfolios that are inconsistent with the asset allocation of the model portfolio. Additionally, any significant future cash inflows will be invested in the portfolio over a period of six to ten months.

While we prefer mutual funds with lower fees, when certain market conditions exist, we will implement the use of alternative mutual funds. Based on a client's financial circumstances and investment goals, we may allocate a portion of the portfolio to alternative mutual funds. Our firm currently use one alternative mutual fund strategy but will consider others that we deem appropriate for a portfolio allocation.

We currently buy alternative mutual funds that invest in a composite of financial and commodity derivatives that provide exposure to the global financial market and commodity price trends. The strategy seeks to capture the persistence of price trends (up and/or down) observed in global financial markets and commodities by allocating assets to futures contracts that are positioned either long or short based on various characteristics related to their prices.

## Material Risks of Methods of Analysis and Investment Strategies

We utilize conventional analysis methods and investment strategies, but even so, there remains some level of material risk. Performance and capital preservation are not guaranteed; changing market conditions create the necessity to re-evaluate each position held in the portfolio continuously. Actively managed mutual funds will be assessed periodically against other comparable funds. A pattern of poor performance over time will result in the mutual fund being eliminated from our strategy.

Clients should be aware that all securities and investment strategies have various types of risks. While it is impossible to name all potential risks associated with our specific methods of analysis and investment strategies, some risks are as follows:

- **General Market Risks**. Markets can, as a whole, go up or down on various news releases or for no explicable reason. This uncertainty means that, at times, the price of specific securities could go up or down without real reason and may take some time to recover any lost value. Adding additional securities may not help minimize this risk since all securities may be affected by market fluctuations. Market fluctuations will ultimately affect a client's portfolio holdings.
- **Interest Rate Risks**. Changes in interest rates will affect the value of a portfolio's holdings invested in fixed-income securities. The value of fixed income securities is more inclined to decrease as interest rates increase. This decrease in value may not be offset by income from new investments or other portfolio holdings. Interest rate risk is generally greater for fixed-income securities with longer maturities.
- **Inflation Risk**. The risk that inflation will erode the purchasing power of a dollar. That is, a dollar will be worth more today than a dollar next year as a result of inflation. Inflation risk can affect the value of a client's investment or portfolio holdings.
- **Currency Risk**. Overseas investments are subject to fluctuations in the value of the dollar against the currency of the investment's originating country. Change in the value of the dollar is also referred to as exchange rate risk.
- **Reinvestment Risk**. The risk that future proceeds from investments may have to be reinvested at a potentially lower rate of return (i.e., interest rate). This risk primarily relates to fixed-income securities.
- **Financial Risks**. All companies have exposure to financial risks. Excessive borrowing to finance business operations decreases profitability because the company must meet the terms of its financial obligations in good and bad economic times. During periods of financial stress, the inability to meet loan obligations may result in bankruptcy and/or declining market value of a company's securities. All businesses are susceptible to financial risks at some point in a business cycle. When we invest in companies with excessive debt, the financial risk of that company could negatively affect a client's portfolio holdings.
- **Time Horizon Risks**. A client may require the liquidation of portfolio holdings earlier than the anticipated time horizon. If liquidations occur during a period that portfolio values are low, the client will not realize as much value as the client would have, had the portfolio holdings had an opportunity to gain value (or regain its value) as investments frequently do.
- **Liquidity Risks**. Liquidity is the ability to convert an investment into cash readily. Some investments are highly liquid, while others are illiquid. For example, Treasury Bills are highly liquid, while real estate is not. Illiquid investments carry more risk than other securities because it can be difficult to sell or liquidate such investments at a fair market price.

- **Equity Securities Risks**. Equity securities such as common stocks are subject to changes in value attributable to the market perception of a particular issuer or general stock market fluctuations that affect all issuers. Investments in equity securities may be more volatile than other types of investments.
- Fixed-Income Securities. Fixed-income securities include traditional debt securities issued by
  corporations, such as bonds, debentures, and our debt securities that are convertible into common stock
  and/or equity interests. The market value of fixed-income securities is sensitive to changes in interest rates.
  In general, when interest rates rise, the value of fixed income securities decline, and when interest rates
  decline, the value increases.

Usually, the longer the remaining maturity of a fixed-income security, the greater the effect of interest rate changes on the market value. In addition, changes in the issuer's ability to make payments of interest and principal and the market's perception of an issuer's creditworthiness can affect the market value of its fixed-income securities. Fixed-income securities may also be subject to yield curve risk.

Additionally, fixed-income securities are subject to inflation risk, liquidity risk, and reinvestment risk. Inflation risk is the risk that inflation will erode the purchasing power of the cash flows generated by debt securities. Fixed-rate debt securities are more susceptible to inflation risk than floating-rate debt securities. Liquidity risk is the risk that certain fixed income securities may be difficult to sell at a particular time or at an acceptable price, which may cause a client's portfolio to hold these securities for longer periods than planned or forgo other investment opportunities.

- Investment Company Security Risks. Investments in investment company securities ("mutual funds") and exchange-traded funds ("ETFs") have risks. This risk disclosure focuses on mutual funds. See specific details regarding exchange-traded funds risks below. The risks associated with investing in mutual funds involve substantially the same risks as investing directly in the underlying securities (i.e., general market risks, interest rate risks, financial risks, time-horizon risks, liquidity risks, etc.). There is also a risk that a mutual fund may not achieve its investment objective or execute its investment strategy effectively, which may adversely affect the performance of a client's portfolio. Additionally, clients pay a pro-rata portion of the internal fees and expenses associated with mutual funds, which are likely to impact the value of a client's portfolio holdings.
- ETF Risks. There are risks associated with investing in exchange-traded funds (ETFs) that may be unrecognized. ETFs are offered for all asset classes, industries, sectors, markets, etc. The risks associated with passively managed ETFs are as follows:
  - Passively Managed ETFs represent an interest in a portfolio of securities designed to track an underlying benchmark or index. These ETFs typically seek to track an underlying benchmark or index; the ETF may or may not hold all securities in the underlying benchmark or index. ETFs are also subject to price variations. ETFs trade throughout the day, and market prices are generally at or near the most recent net asset value (NAV). However, certain market inefficiencies may cause the shares to trade at a premium or discount to the stated NAV. For example, a high volume of market sells may cause ETFs to trade below the value of the underlying NAV.
- Risks related to Alternative Mutual Funds. Alternative mutual funds typically hold non-traditional investments and/or use complex trading strategies. There are higher internal fees and expenses related to alternative mutual funds. The underlying non-traditional investments are likely to have more significant risks, and the complex strategies are likely to result in higher costs and greater expenses than traditional mutual funds. Many alternative mutual funds use trading strategies to minimize volatility in the value of their investment holdings, including but not limited to spreading their holdings among different non-traditional asset classes. As a result of the volatility in the underlying securities, alternative mutual funds can offer greater diversification or higher returns than more traditional holdings in individual stocks, bonds, and cash.

Nonetheless, that same volatility may cause the value of alternative mutual funds to be more susceptible to price fluctuations. Also, since alternative mutual funds retain discretion over the final allocation of underlying securities, which may include positions that differ from the stated target allocation, there is the risk that the alternative mutual fund will not achieve its investment objective.

• **Asset Allocation Risks**. The asset classes represented in a client's portfolio holdings can perform differently from each other at any given time, as well as over the long term. A client's portfolio holdings will be affected by the allocation among equity securities (e.g., mutual funds and exchange-traded funds, etc.) and cash equivalents. If any asset class that comprises a client's holdings underperforms, the performance of other asset classes may suffer.

- **Concentration Risks**. Our investment strategies utilize high concentrations of equities. Investing in growth assets, specifically, equities, is inherently risky, but to an even greater degree than fixed-income investments. Equities and other high volatility asset classes are unforgiving if time horizon, risk tolerance, and financial needs are not considered. Client accounts invested in high concentrations of certain securities generally lack diversification, leading to higher degrees of risk.
- **Regulatory and Governmental Risk.** Changes in laws and regulations can change the value of securities. Certain industries are more susceptible to government regulation. If portfolio holdings are invested heavily in a particular sector or industry, correlating zoning changes, tax structure, or specific industry regulations could impact returns or holdings.
- **Risks related to Public Health Issues**. Our advisory business could be adversely affected materially by pandemics, epidemics, and global or regional outbreaks of disease, such as COVID-19, Ebola, H1N1 flu, H7N9 flu, H5N1 flu, or Severe Acute Respiratory Syndrome (SARS). More specifically, COVID-19 has spread (and is currently spreading) rapidly worldwide since its initial emergence in December 2019 and has severely affected (and may adversely affect materially) the global economy and equity markets. Although we are unable to predict the long-term effects or consequences of COVID-19 or other epidemics, pandemics, and outbreaks of disease, previous occurrences of other pandemics, epidemics, and outbreaks of disease have had a material adverse effect on the economies and markets of those countries and regions in which they were most prevalent.
  - Significant public health issues, including any occurrence or recurrence (or continued spread) of an outbreak of any epidemic, communicable disease, or virus, could cause a slowdown in the levels of economic activity generally (or cause the global economy to enter into a recession or depression), which would adversely affect our advisory business, financial condition, and operations. Should these or other major public health issues arise or spread farther (or continue to spread or materially impact the day to day lives of persons around the globe), our firm could be adversely affected by more stringent travel restrictions, additional limitations on operations, or business and/or governmental actions limiting the movement of people between regions and other activities or operations.
- **Reliance on Advisor.** The performance of clients' portfolio holdings depends on the skill and expertise of our staff to make appropriate investment decisions. The success of client portfolios depends on our firm's ability to develop and implement investment strategies and apply investment techniques and risk analyses to achieve a client's investment objectives. Our firm's subjective decisions may cause portfolios to incur losses or to miss profit opportunities that may otherwise have capitalized. For example, our portfolios may include customized investment features that impact the implementation of specific strategies.
- Business Continuity Risk. Our advisory activities may be adversely impacted by a significant business
  disruption, unforeseeable event, or natural disaster that causes a total or partial outage affecting our offices
  or a technical problem affecting applications or networks. Service providers may also fail to perform, and
  our ability to conduct business may be curtailed by any disruption in the infrastructure that supports our
  operations.

To mitigate such risks, we have adopted a business continuity plan to implement recovery strategies designed to maintain critical functions and limit the impact of any business interruption or disaster on client activities or business transactions.

Notwithstanding the method of analysis or investment strategy employed by our firm, the assets within a portfolio are subject to the risk of devaluation or loss. We want clients to be aware that many different events can affect the value of assets or portfolio holdings, including but not limited to changes in the financial status of companies, market fluctuations, changes in exchange rates, trading suspensions and delays, economic reports, and natural disasters. While this information provides a synopsis of the events that may affect investments, this is not an exhaustive listing.

We want you to understand that there are inherent risks associated with investing and depending on the risk occurrences, you may LOSE ALL OR A SUBSTANTIAL PORTION OF YOUR PRINCIPAL INVESTMENT.

## Recommendation of Specific Types of Securities

Generally, our advice encompasses making recommendations relative to mutual funds and exchange-traded funds. We may, upon client request, incorporate other securities into the portfolio construction process.

## **DISCIPLINARY INFORMATION (Item 9)**

Neither our firm nor its management has been involved in any industry-related legal or disciplinary events.

#### OTHER FINANCIAL INDUSTRY ACTIVITIES AND AFFILIATIONS (Item 10)

## **Financial Industry Activities**

We are not a registered broker-dealer and do not have an application pending to register as a broker-dealer. Additionally, neither our management personnel nor investment advisor representatives are registered representatives of a broker-dealer or have applications pending to register.

## **Financial Industry Affiliations**

We are not registered do not have an application pending to register as a Futures Commission Merchant, Commodity Pool Operator, or Commodity Trading Advisor. We do not have a firm principal or investment advisor representative registered as an associated person of any entity noted.

#### Other Affiliations

Mr. Vince Clanton and Mr. Scott Clanton are licensed insurance agents who offer and sell insurance products to advisory clients for asset and income protection and risk management needs. Insurance offerings include life, health, disability, and long-term care insurance. Many of the insurance products are sold through separate and distinct vendors. Our investment advisor representatives may devote up to five percent (5%) of their workweek to selling insurance products.

When acting in the insurance agent capacity, Mr. Vince Clanton and Mr. Scott Clanton receive separate yet customary compensation for insurance product sales. In instances where Mr. Vince Clanton or Mr. Scott Clanton receive advisory fees in addition to insurance commissions, his compensation will be higher than if purchased separately or absent of the advisory fee component.

Advisory fees are not offset by insurance commissions earned; therefore, insurance products may be available through more cost-effective channels. Clients always have the right to decide whether to purchase insurance products recommended by our investment advisor representative(s). Clients can purchase insurance products through any insurance agent.

Acting in dual roles (insurance agent and investment advisor representative) and receiving compensation in dual capacities creates conflicts of interest. Accordingly, this is our notification of the conflicts of interest that result from the sale of insurance products. We will disclose applicable conflicts in writing prior to providing other services that create conflicts of interest.

We do not have an affiliated entity. Further, we do not have any material arrangement or relationship with a related person that is a broker-dealer, municipal securities dealer, government securities dealer or broker, investment company, or other pooled investment vehicle (including a mutual fund, closed-end investment company, unit investment trust, private investment company or "hedge fund," and offshore fund), other investment advisor or financial planner, futures commission merchant, commodity pool operator, commodity trading advisor, banking or thrift institution, accountant or accounting firm, lawyer or law firm, pension consultant, real estate broker or dealer, sponsor or syndicate of limited partnerships not already disclosed herein.

#### Other Investment Advisers

We currently select and recommend third-party asset management platforms for clients. Please review Item 4, Types of Advisory Services, and Item 5, Fees and Compensation, for more details regarding Third-party Asset Management Services and the advisory fees associated with such services. Generally, these arrangements are governed by solicitor's arrangements or sub-advisory agreements, and clients are required to enter into a separate agreement with the recommended third-party asset management platform.

Please be advised that there are conflicts of interest related to recommending third-party asset management platforms. Our firm will earn additional advisory fee revenue as a result of clients utilizing these platforms. The advisory fees paid to us may be higher or lower than if clients were to obtain these services directly from the third-party asset management platforms. Nonetheless, most third-party asset management platforms or institutional advisors only accept clients who can meet specific minimum investment requirements.

Clients who cannot meet the minimum investment requirements must access these advisory service offerings through institutional platforms (i.e., other investment advisers).

The compensation derived from advisory products and services of other investment advisors (i.e., third-party asset management platforms) can result in a substantial concentration of products and services that benefit our firm. To mitigate or remedy conflicts of interest, we fully disclose these arrangements to clients before making recommendations of other investment advisors.

To continually assess conflicts and advise clients accordingly, our chief compliance officer periodically reviews the model portfolios and strategies offered by any third-party asset management platform to ensure client suitability and advisory fee reasonableness.

# CODE OF ETHICS, PARTICIPATION OR INTEREST IN CLIENT TRANSACTIONS AND PERSONAL TRADING (Item 11)

#### Code of Ethics

We require that all employees of Chancellor Wealth Management act ethically and professionally. Our management persons, investment advisor representatives, and other employees (collectively, "personnel") subscribe to a strict code of ethics. Our Code of Ethics is constructed to comply with the investment advisory laws and regulations that require firms to act as fiduciaries in transactions with their clients. Our inherent fiduciary duty requires that we act solely in our clients' best interests and adhere to standards of utmost integrity in our communications and transactions. These standards ensure that clients' interests are given precedence.

Accordingly, we have implemented comprehensive policies, guidelines, and procedures that promote ethical conduct and practices by all of our personnel. The foregoing has been compiled and is collectively referred to as our Code of Ethics. We adopted our Code of Ethics to specify and prohibit certain types of transactions deemed to create conflicts of interest (or perceived conflicts of interest) and establish reporting requirements and enforcement procedures related to personal securities transactions by our personnel.

Our Code of Ethics, which specifically deals with our fiduciary duty, professional standards, insider trading, personal trading, and gifts and entertainment, establishes our ideals for ethical conduct based upon fundamental principles of openness, integrity, honesty, and trust.

We will provide a copy of our complete Code of Ethics to any client or prospective client upon request.

## Participation or Interest in Client Transactions

We do not recommend that clients buy or sell securities that a related person has a material financial or ownership interest.

#### **Personal Trading**

#### **Proprietary Trading**

We will, at times, buy or sell securities for the personal accounts of our employees that we also recommended to clients. We will always document any transactions that could be construed as a conflict of interest. Conflicts of interest relative to trades for employees ("personal accounts") may present in many different contexts. Some conflicts of interest related to personal accounts include trading ahead to obtain a better transaction execution price than clients, recommendations or trades based on financial interest, trading on information that is not available to the public, or structuring transactions in a manner so that the results are profitable for employees' accounts. To mitigate or remedy any conflicts of interest or perceived conflicts, we monitor internal trading reports for adherence to our Code of Ethics.

#### Simultaneous Trading

From time to time, we are likely to buy or sell investments for the personal accounts of our employees at or around the same time as clients. As summarized above, our Code of Ethics requires us to (1) act in accordance with all applicable federal and state regulations, (2) act in the best interest of clients, (3) pre-clear transactions in private placements, or initial public offerings, and (4) review of personal securities transactions by employees to confirm adherence. Our chief compliance officer performs this review. In any instance where similar securities are purchased or sold, we will uphold our fiduciary duty by ensuring that transactions are beneficial to our clients' interests.

## **BROKERAGE PRACTICES (Item 12)**

#### Selection and Recommendation

We make a recommendation of account custodians after evaluating several factors. These factors include but are not limited to fees and expenses, the capability to execute, clear, and settle trades, reputation, breadth of investment products made available, access to securities markets, and expertise in handling brokerage support processes.

We maintain a custody and safekeeping services agreement with TD Ameritrade Institutional (hereinafter, "TDAI"). TDAI is a registered broker-dealer, member of FINRA/SIPC, and subsidiary of The Charles Schwab Corporation. TDAI is a registered broker-dealer (a member of FINRA and SIPC). Our firm is independently owned and operated and not an affiliate of TDAI. We are participants of the TDAI platform for independent services platform for independent investment advisors. TDAI provides brokerage, operational support, and other custodial services to our firm. As a result of our established service agreement, TDAI receives preferential status when recommending account custodians for our advisory transactions.

We receive economic benefits through our participation in the TDAI platform, which may include discounts on compliance, marketing, technology, and practice management products or services provided to our firm by third-party vendors. The benefits we receive do not depend on the number of brokerage transactions directed to TD Ameritrade.

Notwithstanding our agreement with TDAI, we reserve the right to use other or additional firms for custodial or brokerage services.

#### 1. Soft Dollar Benefits

As a participant of an institutional services platform, we receive ancillary soft dollar benefits to support all our advisory accounts and certain operational processes. The soft dollar benefits include but are not limited to duplicate client confirmations and bundled duplicate statements, access to a trading desk serving platform participants exclusively, access to block trading, which provides the ability to aggregate securities transactions and then allocate the appropriate shares to client accounts, mechanisms to facilitate the deduction of advisory fees directly from client accounts, access to an electronic communication network for order entry and account information; receipt of compliance publications, and access to other products and services that are generally available to only institutional platform participants.

As of the date of this Brochure, we have not entered into any agreement with an account custodian, broker-dealer, or any other third party to receive soft dollar credits. Soft dollar credits are earned from clients' securities transactions as a result of an increase in transaction costs or commissions and subsequently used to pay for the research or other products or services provided by an account custodian. Therefore, although we receive ancillary soft dollar benefits, our firm does not earn soft dollar credits.

If TDAI discounts or waives fees related to client transactions or custodial services or pays for all or a part of any third party's fees, our receipt of these benefits from TDAI creates conflicts of interest. Such arrangements incentives us to recommend TDAI rather than another account custodian.

Nonetheless, our receipt of ancillary platform services and discount or waived service fees from TDAI does not diminish our duty to act in our clients' best interests, which includes, among other things, seeking best execution of trades for client accounts (i.e., best fees, services, and execution for client accounts).

## 2. Brokerage for Client Referrals

We do not receive client referrals from account custodians (broker-dealers) or other third parties in exchange for using any particular broker-dealer.

#### 3. Directed Brokerage

- (a) We recommend that clients utilize TDAI. Our service agreements are designed to maximize trading efficiencies and cost-effectiveness on behalf of our clients. By recommending that clients use TDAI, we seek to achieve the most favorable results relative to trading costs, allocation of funds, and rebalancing of client investments.
- (b) If a client prefers a particular account custodian, we will notify the custodian of our advisor-client relationship and proceed accordingly. However, under such arrangements, we are typically limited in negotiating transaction costs or obtaining best execution. Also, we are unable to aggregate trades and disparities in transaction costs among clients who use our recommended account custodian versus clients who

prefer to use their own. More importantly, there are likely to be higher costs associated with brokerage transactions under a directed arrangement.

## Order Aggregation

In the ordinary course of business, we may (but are not obligated to) block or aggregate trade orders for advisory accounts. The process is used to execute transactions more timely, equitably, cost-effectively, and efficiently. When we block or aggregate trades, purchase and sell orders receive an average price and are allocated proportionally among aggregated accounts. This practice is reasonably likely to result in an administrative convenience for our firm and an overall economic benefit to clients. Clients benefit relatively with averaged purchase or sell execution prices, lower transaction expenses, beneficial timing of transactions, or a combination of these and other factors.

If we decide that order aggregation is in the best interest of clients, before aggregating trades, we will prepare a written allocation statement specifying each advisory account that will participate in the aggregated order and the anticipated allocation among the accounts if the order is filled completely. If the order is filled partially, allocations are made according to our judgment of each client's best interest, and our firm will document such allocation decisions. Each account participating in a block trade will pay or receive the average price for all shares included in the transactions for such securities on that day, to include applicable transaction costs.

When allocating aggregated trades, we must treat each client fairly and equitably, and any change to an allocation must be explained in writing and approved by our chief compliance officer promptly, generally no later than one hour after the opening of the markets on the trading day after the day we executed the trade orders.

Our firm does not receive any additional compensation or remuneration as a result of trade order aggregation. The chief compliance officer will review transactions periodically to detect and prevent inefficiencies that result from non-compliance with our order aggregation policies and procedures.

## **REVIEW OF ACCOUNTS (Item 13)**

#### Periodic Reviews

Our criteria for reviewing clients' accounts are as follows:

#### 1. Review of Financial Plans

We prepare financial plans based on the financial data that clients provide to our firm. Clients may elect to have an annual review of the progress of the written financial plan. The annual review is subject to our hourly financial planning rate, and average fees range between \$400 and \$800. Nonetheless, clients who have entered into an agreement for investment management services are not assessed advisory fees for annual reviews, consultations, or other financial planning updates that may occur during the year.

#### 2. Review of Investment Management Portfolios

We review portfolio activity no less than annually. Our reviews determine whether a client's portfolio strategies continue to align with the stated investment goals and objectives. Mr. Vince Clanton and Mr. Scott Clanton review clients' investment portfolios. If a client's portfolio drifts from the model portfolio target allocation, based on our authority and the need for rebalancing, we will buy or sell investments that align with the client's investment goals, objectives, and strategies.

## 3. Retirement Plan Advisory Reviews

Reviews for retirement plan consultation services are limited. Plan participants do not receive scheduled reviews or ongoing reports. These services are provided on a global basis and do not include personalized investment advice.

#### 4. Monitoring of Third-party Asset Managers

We review the activity of third-party asset management platforms continually. We conduct formal reviews of client portfolios no less than annually. Each investment advisor representative of our firm is responsible for reviewing client accounts under his purview. Our chief compliance officer oversees the review process.

We perform a detailed review of clients' holdings to ensure that the objective of the third-party asset management platform aligns continuously with the client's financial objectives. This process includes reviewing the various asset classes, investment management styles, and specified risk/return data of the model portfolios or platforms. If reallocation is necessary, we may select or recommend different portfolios, portfolio managers, or third-party asset management platforms.

#### **Intermittent Review Factors**

Substantial market fluctuation, economic, business, or political events, or changes in a client's financial status (such as retirement, termination of employment, relocation, or inheritance) will prompt us to conduct ad hoc reviews of holdings and accounts. Clients are urged to notify us promptly if there are material changes that affect the financial information that we rely on to provide advice and recommendations.

## Client Reports

We do not issue separate written reports to clients. Clients receive transaction confirmations from the account custodian shortly after trading activity (buys or sells). The account custodian also sends monthly statements for each month in which there is trading activity. If there is no trading activity during any month, clients receive account statements quarterly.

## CLIENT REFERRALS AND OTHER COMPENSATION (Item 14)

## **Economic Benefits for Advisory Services**

Other than ancillary soft dollar benefits disclosed in the Brokerage Practices section (Item 12) above, we do not have arrangements to receive economic benefits from any third party for providing advisory services to our clients.

## Compensation for Client Referrals

Our firm does not compensate any person for client referrals.

## **CUSTODY (Item 15)**

## **Custodian of Assets**

We do not hold physical custody of clients' funds or securities. We require that qualified account custodians hold clients' assets for safekeeping. For more information regarding the qualified account custodian that provides custody and safekeeping services for our clients' accounts, please review the Brokerage Practices section (Item 12).

Our firm has indirect custody of client funds and securities because of our authorization and ability to deduct advisory fees directly from clients' accounts; nonetheless, we have implemented the safeguard requirements by requiring safekeeping of clients' funds and securities by a qualified account custodian.

We also have indirect custody of client funds and securities due to utilizing asset movement authorizations to process account disbursements at a client's request. Nonetheless, we have implemented the account custodian's requisite internal control procedures for safeguarding client assets.

#### **Account Statements**

The account custodian sends monthly or quarterly electronic notifications to clients regarding the availability of account statements. Clients are advised to review account statements carefully, comparing asset values, activity, holdings, allocations, performance, and advisory fees on current statements to the information in previously received trade confirmations, account statements, and advisory fee invoices.

## **INVESTMENT DISCRETION (Item 16)**

## **Discretionary Authority**

It is customary for our firm to exercise discretionary authority to manage and direct the investments of clients' accounts. This authority is granted upon the execution of our investment management agreement.

Discretionary authority is used to implement investment decisions regarding a client's investment assets (i.e., accounts, funds, or securities) without prior consultation with the client. Such investment decisions include determining the types and dollar amounts or percentages of securities to be bought or sold and reinvesting investment assets. All investment decisions implemented under discretionary authority are made in accordance with a client's documented investment objectives.

At any time during our advisory engagement, clients may advise us in writing of limitations on our discretionary authority. Clients may impose restrictions on investing in securities in specific industries or countries, etc., and limit the dollar amounts or percentages of investments in any asset class.

There are some instances where we exercise non-discretionary authority in managing and directing clients' investments. When we make investment decisions using non-discretionary authority, we seek the client's consultation and approval (oral or written) prior to implementing investment strategies. Utilizing non-discretionary authority is not our typical practice, and this authority is generally only used for clients who specifically request non-discretionary authority.

## **VOTING CLIENT SECURITIES (Item 17)**

We do not cast proxy votes on behalf of investment management clients. Clients are responsible for casting proxy votes solicited by issuers of securities. Clients are also responsible for making elections relative to mergers, acquisitions, tender offers, bankruptcy proceedings, and other types of events about the securities in a client's account(s).

Clients will receive proxy and other solicitation information by mail or electronically from the account custodian. Clients must follow the instructions for proxy voting or making an election relative to a merger or any other legal matter included in the correspondence.

## FINANCIAL INFORMATION (Item 18)

## **Balance Sheet Requirement**

Our firm does not require or solicit prepayment of more than \$1,200 in advisory fees six (6) months or more in advance. Moreover, we do not meet any custody requirements that would require submitting a balance sheet with this filing.

## Discretionary Authority, Custody of Client Funds or Securities and Financial Condition

We customarily exercise discretionary authority to supervise and direct the investments of clients' accounts; nonetheless, we may exercise non-discretionary authority at a client's request. We have indirect custody of a client's funds or securities due to our authorization and ability to withdraw advisory fees directly from clients' accounts. More importantly, we do not have any financial condition that will impair our ability to meet our contractual commitments to clients.

## **Bankruptcy Petition Filings**

Our firm has not been the subject of a bankruptcy petition at any time during the past ten (10) years.

#### ADDITIONAL DISCLOSURES

This section covers other information related to our advisory business but not specifically mentioned previously.

## Important Information Regarding Retirement Accounts

#### **ERISA Fiduciary Advisor**

As a result of providing fiduciary investment advice to plan sponsors, plan participants, and IRA owners, our firm is a Fiduciary Advisor under Title I of the Employee Retirement Income Security Act of 1974, as amended (ERISA), and as applicable, the Internal Revenue Code of 1986, as amended (the Code). For details regarding our services, please review the <u>Types of Advisory Services</u> section (Item 4). We will provide additional disclosures at the time of providing advice or making recommendations regarding any retirement savings account.

#### **Retirement Account Rollover Options**

Clients have options regarding retirement account rollovers. Existing clients or new clients leaving an employer typically have four (4) options regarding assets in an existing retirement plan. They may:

- 1. roll over the assets to the new employer's plan, if available, and rollovers are permitted;
- 2. leave the assets in the former employer's plan, if permitted;
- 3. roll over the assets to an Individual Retirement Account ("IRA"); or
- 4. cash out the account value (tax consequences generally apply).

If our firm recommends that a client roll over retirement assets into an account that we will manage, such a recommendation creates a conflict of interest because our firm will earn fees as a result of the rollover. As a

Fiduciary Advisor, we mitigate this conflict by disclosing it and ensuring that a recommendation to roll over retirement savings is in a client's best interest.

No client is under any obligation to roll over retirement savings to an account managed by our firm.

#### CFP Board Disclosures

Our firm employs CERTIFIED FINANCIAL PLANNER™ professionals, H. Vincent Clanton, MBA, CFP®, CLU®, and Scott T. Clanton, CFP®. The Brochure supplements for Mr. Vincent Clanton and Mr. Scott Clanton outline specific details regarding conferment of the CFP® professional designation). Accordingly, we also adhere to the CFP Board's Standards of Professional Conduct.

We encourage clients to review all of the information outlined in this Brochure which is our disclosure document. We welcome any questions that clients may have regarding our advisory services (see Item 4, Advisory Services), compensation (see Item 5, Fees and Compensation), other services and affiliations (see Item 10, Other Financial Industry Activities and Affiliations), and conflicts of interest (see Item 11, Code of Ethics, Item 12, Brokerage Practices, and Additional Disclosures).

In the event of material changes to the information outlined in this Brochure, we will provide updates and amendments to clients within a reasonable time frame, generally within thirty (30) days as required by advisory regulations. We acknowledge our responsibility to adhere to the standards established by the CFP Board's Standards of Professional Conduct, including the duty of care of a fiduciary, as defined by the CFP Board.



#### NOTIFICATION OF PRIVACY POLICY

At Chancellor Wealth Management protecting your privacy is very important to us. As a financial services firm, we collect and use nonpublic personal information (NPI) in order to provide our clients (prospective, current, or former) with a broad range of financial services as effectively and conveniently as possible. We are providing this notification to inform you of the types of NPI we collect, our privacy safeguards, and sharing practices. Please note that we handle all NPI in accordance with this policy.

## WHAT IS NPI? WHAT TYPES OF NPI DOES CHANCELLOR WEALTH MANAGEMENT COLLECT AND FROM WHOM DO WE COLLECT IT?

Nonpublic personal information (NPI) is confidential personal information about you that we obtain in connection with providing financial services or products to you. We generally collect nonpublic personal information about you from the following sources:

- •Information we receive from you on applications or other forms (e.g., name, address, income, etc);
- •Information about your transactions with us, our service providers, or other parties to transactions; and
- •Information we may receive about you from authorized unaffiliated financial service providers and others (e.g., custodians, insurance agents, attorneys, accountants, and consumer reporting agencies).

#### HOW IS YOUR NPI UTILIZED?

We utilize your NPI to facilitate certain transactions with our firm or specific transactions through authorized unaffiliated service providers such as account custodians (i.e., broker-dealers, banks, and mutual fund companies) chosen by mutual agreement, and others who need to know such information in order to provide services or products to you. We may also share your NPI with other unaffiliated service providers (e.g. insurance agents, attorneys, and accountants, etc) that you have authorized to have access to your NPI to conduct business with you and/or on your behalf. Disclosure of NPI to such parties is unrestricted and facilitated by your agreement and express consent, except as permitted and required by law. We restrict access and sharing of your NPI to employees of our firm and only others who need to know such information as a provision of our services. In all other permissible sharing events, companies must agree to keep your information confidential and are not permitted to use or share your information for any other purpose.

#### HOW DO WE PROTECT YOUR PERSONAL INFORMATION?

Internally, we maintain physical, electronic, and procedural safeguards to protect your NPI. Our safeguards include measures to protect your information prior to, during, and upon termination of our financial services engagement. Moreover, we ensure that access to your NPI is limited to and only accessible by those who need to know it in order to provide our business related services.

#### WHAT ARE OTHER INSTANCES OF INFORMATION SHARING?

As indicated, we may disclose your NPI to unaffiliated services providers, regulatory authorities, and law enforcement agencies. For example, we may disclose your NPI to our attorneys, accountants, auditors, or at the request of a regulatory agency in connection with the assessment of our compliance with industry standards. Chancellor Wealth Management reserves the right to disclose or share your NPI with unaffiliated service providers as described herein and as permitted by law. In the foregoing cases, these organizations must agree to keep your NPI confidential.

#### HOW DO WE HANDLE FUTURE REVISIONS TO THIS POLICY?

This policy may change to reflect updates in our practices, procedures, or regulatory requirements concerning the collection and use of NPI. This is our general privacy policy and as our client, you will receive notification upon revisions or changes to this policy. If you have any questions regarding our privacy policy, please do not hesitate to contact your investment advisor representative or you may write to, email, or call us at:

CHANCELLOR WEALTH MANAGEMENT, INC.

100 Galleria Parkway SE, Suite 995 Atlanta, Georgia 30339

Phone: (770) 661-0283 Fax: 1-888-479-7935

Website:chancellorwealth.com

We are providing this notification to you in accordance with federal and state regulations.



#### **NOTICE OF USE**

OF

#### **ELECTRONIC COMMUNICATIONS AND SIGNATURES**

July 13, 2022

In order to provide efficient and effective advisory services to you, Chancellor Wealth Management has implemented the use of electronic communications and signatures. We utilize DocuSign, Inc. ("DocuSign\*") as the electronic signing system to facilitate your receipt, review, and electronic signature of certain documents. As part of your relationship with us, we want to ensure that you have all of the information you need to effectively manage the receipt of your communications and documentation in electronic form.

While we are required by law to give you certain information "in writing" – which means you are entitled to receive it on paper, we may provide the information to you electronically, instead. Nonetheless, in order to do so we must ask for and obtain your consent and agreement to use electronic communications and signatures in our transactions with you.

Electronic communications include documents or notices that we provide in an electronic form ("Electronic Communications"). We will also use electronic signatures ("Electronic Signatures" or "E-SIGN"), a process whereby at our request, you sign documents electronically to reflect your assent to our advisory agreement and other service acknowledgments.

#### We Must Obtain Your Consent

Before creating and maintaining electronic records, advisory regulations require we ask for and obtain your consent and agreement before using electronic documents and signatures. We need your consent to send electronic documents and have you sign them electronically, rather than signing paper documents manually (by hand with an ink pen). We ask for your written consent in our advisory agreement or contract.

Your Consent is optional. It is solely up to you whether or not to do so. If you want to use electronic documents and signatures, you must consent and agree to the terms and conditions relating to the systems and processes we will use, as set forth herein.

#### What Documents Will You Receive Electronically

By providing your consent to do so, you will receive, review, and sign Electronic Communications related to our advisory relationship and other agreements between you and us relating to our advisory services.

Nonetheless, we may also, in our sole discretion, provide you with any communication in writing, even if you have chosen to receive it electronically.

If we provide Electronic Communications to you, and you want a paper copy, you may contact Kathie Sullinger at (770) 661-0283 or send an email to kathie@chancellorwealth to request a paper version.

#### Certain Communications Must Still Be Provided in Writing

Sometimes the law, or our advisory agreement with you, requires you to give us written notice. You must still provide these notices to us on paper unless we tell you how to deliver such notices to us electronically.

However, if the law changes in the future and permits such communications to be delivered as Electronic Communications, this consent will automatically cover those communications.

Your consent covers all communications related to advisory services offered by Chancellor Wealth Management, subject to any exceptions noted in our advisory agreement with you. Additionally, your consent will remain in effect until you give us notice that you are withdrawing it.

#### You Have the Right to Withdraw Your Consent

You may withdraw your consent at any time by providing a notice to the investment adviser representative assigned to your account or by contacting us. To withdraw your consent to receive Electronic Communications, please forward notice of your withdrawal request to Kathie Sullinger by email to kathie@chancellorwealth.com. Your withdrawal of consent to receive documentation in electronic form will become effective after we have had a reasonable opportunity to act upon it.

For electronic signatures facilitated through DocuSign\*, the system will ask for your consent each time an envelope of one or more electronic documents is presented. Once you give your consent for an envelope, you cannot withdraw it for that envelope. You can, however, choose not to give your consent in the future when you are presented with subsequent envelopes. If you do this, you will be unable to proceed electronically, and you may be required to use paper documents and manual signatures.

#### You Must Ensure That We Have Your Current Email Address

You must promptly notify us of any change in your email or other electronic address on file.

#### Hardware Systems and Software Applications You Will Need

Our firm will generally use Adobe Acrobat Reader\* to send Electronic Communications and DocuSign\* to facilitate electronic signatures. DocuSign\* is a cloud service that provides electronic signature technology. The system will permit you to download signed documents. You will need Adobe Acrobat Reader\* or similar software to view PDF files and/or sign the documents. To use these systems efficiently, you must have access to a computer and an operating system (and other technological resources) capable of supporting the following:

#### **Internet Browser:**

- Internet Explorer (Windows Only) 8.0 or above compatibility mode is supported only for 9.0 and above.
- Windows Edge Current Version
- Mozilla Firefox Current Version
- Safari (Mac OS only) 6.2 or above
- Google Chrome Current Version

#### For Mobile Signing Applications:

- Apple iOS 7.0 or above
- Android 4.0 or above

#### **Enabled Security Settings:**

• Set Internet Browser to allow per session cookies

#### **Recommended Screen Resolution:**

• 1024 x 768

#### PDF Reader:

• Adobe Acrobat Reader® or similar software for viewing PDF files

#### Printer/Electronic Storage

You will also need a printer to print out and retain records on paper or electronic storage if you want to store documents in electronic form.

Disclaimer: Your use of DocuSign® and Adobe Acrobat® is subject to each company's specific Terms of Use. You can download a free copy of Adobe Acrobat Reader® at this link https://get.adobe.com/reader/. Our firm is not affiliated with DocuSign® or Adobe Acrobat®. We are not responsible for DocuSign® or Adobe Acrobat®, and we disclaim any representations and all warranties regarding these systems. Your use of DocuSign® or Adobe Acrobat® is entirely your choice and solely your responsibility.

### **Other Important Considerations**

Your electronic signature on any electronic document will bind you to that document in the same manner as if you had signed a paper copy of the document.

Please contact us at (770) 661-0283 if you have any questions regarding Electronic Communications and Signatures.