



Dear Friends of Wolf Group Capital Advisors,

Given the continued concern over COVID-19 and its impact on our communities, businesses, and the financial markets, I wanted to share an update with you—our valued clients, prospective clients, and professional affiliates. Below you will find details on the actions we have taken at WGCA to ensure we are continuing to provide our clients with a high level of service as well as keeping you and our team as safe as possible.

- Our leadership team is regularly monitoring the situation, following the advice and guidance of the Center for Disease Control and Prevention, as well as our local health officials to help us make informed and sound decisions.
- We have canceled business travel and are fully accommodating social distancing.
- For meetings with our clients, we are successfully conducting meetings via telephone or secure video conference.
- Presently, our staff is operating under regular work hours, and our business continuity plan has allowed for our entire workforce to work remotely in a seamless manner.

Our priority has been to support you during this time, and the WGCA team is well-prepared to manage through this challenging period. We are committed to ensuring that we maintain business continuity and 100% operational integrity. In response to ensure the health and safety of our people, our team will be operating remotely until further notice, and you can expect a continued high quality of service.

We were one of the first firms of our size to go completely “paperless” many years ago, and we were an early adopter in the business world of remote work arrangements for staff members. Because of this adaptability, our recent decision to temporarily close our physical office (due to Covid-19) and change to a fully remote workforce (as is required today) was smooth, and we have been successful with our transition.

In late 2019, we engaged a top information technology company specializing in serving financial firms to conduct a comprehensive IT audit of our practice. Several months and several dollars later, we had overhauled and enhanced our systems, from capacity, connectivity, security, remote networking, and other state-of-the-art IT infrastructure. That initiative was timely, as Covid-19 has put technology to the test at every organization in our country.

Our strategic vision remains clear, and we are moving forward conservatively. We remain highly stable, with a talented and dedicated staff, a forward-thinking and highly effective management team, and importantly, a loyal clientele.

We are very excited to be moving into our all-new office suite in June 2020, or as soon after that. Our new Northern Virginia offices are only a few blocks from our existing offices in Fairfax, VA. The recently renovated building will serve our staff and our clients efficiently, and in the classy yet comfortable environment they expect and deserve. Our new training and presentation facilities, large conference rooms, gym, and deli are some of the wonderful amenities.

I am very proud of our leadership team and our staff. We reacted quickly and responded decisively and have continued to serve the interest of our clients, having reached out in both professional and personal ways to lend support and meet their needs. At the same time, we have protected the health and welfare of our WGCA family. We will be the same family after this crisis passes as we are today. Thank you for the trust you have shown in us over the years.

We look forward to continuing to earn that trust and retaining the reputation we have worked to maintain. Our mission is to empower **your** success and help you reach your goals. We are confident that with a sustained focus on long-term investing principles, investors will manage through this crisis.

We realize this is a complicated time for everyone, and while the situation will likely continue to evolve, please know that we remain deeply committed to supporting you. As always, we thank you for your partnership and the trust you place in us to help you achieve your goals. Please reach out if you would like to discuss any of these matters further.

Take care and stay safe,

Bob Len  
Managing Director