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Portfolio Dashboard

A “snapshot” view with data tiles highlighting different aspects of your portfolio

We will look more closely at each tile in the following pages.

Each tile provides a snapshot of information. For additional detail on any of the tiles, click the tile title.

Toggle between portfolios by clicking the portfolio name in the top left-hand corner.

You may also filter specific accounts within the portfolio by using the filter icon.

Generate reports

Toggle the time frame or information “as of date” (default is year-to-date)

Note: some data tiles may display ‘No Data Available’, which means the data feed is not applicable to your portfolio.
Portfolio Summary

Provides an overview of activity in the portfolio

Chart shows the market value of the account during the selected time frame

Shows all contributions, withdrawals, realized gains (or losses), income, and advisory fees for a given period

Toggle between accounts or transactions in the table

Toggle the time frame or information “as of date” (default is year-to-date)

Export feature will format data into an excel file
Portfolio Allocation

Provides a breakout view of assets within the portfolio

- “Account Allocation”: provides a breakdown of the assets per each account within a portfolio of multiple accounts
- “Class Allocation”: provides a breakdown of the Equity asset allocation and the Fixed Income asset allocation
  - Can be viewed at the portfolio or account level
  - Underneath the “Class” level, you can view the different segments on the “Equity” side and the “Fixed Income”
  - Underneath each segment, you can view the underlying assets

Export feature will format the data into an excel file.
## Transactions

Transactions displays all transactions made in your portfolio.

### Shows transactions including buys, sells, contributions, withdrawals, account transfers, capital gains, income, expenses and management fees for your portfolio.

### Filter by account

### Toggle newest/oldest dates within date range

### Toggle the time frame or information "as of date" (default is year-to-date)

### Filter which types of transactions you would like to view or sort by
Gain/Loss

Displays the unrealized and realized gains or losses of your portfolio

<table>
<thead>
<tr>
<th>Gain/Loss</th>
<th>Unrealized</th>
<th>Realized</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>19K</td>
<td>5.0K</td>
<td>24K</td>
</tr>
</tbody>
</table>

- **Unrealized Gain/Loss**
  - % UGL: 7.18%
  - Short-Term: 6,536.93
  - Long-Term: 12,836.12
- **Realized Gain/Loss**
  - % RGL: 2.58%
  - Short-Term: 3,682.63
  - Long-Term: 1,204.56

- **Breakout of total gains/losses between realized and unrealized, as well short-term (less than a year) and long-term (held for at least a year)**
- **Toggle the time frame or information “as of date” (default is year-to-date)**
- **Export feature will format the data into an excel file**
- **Toggle between Account/Asset Class/Asset to view & expand gain/losses at different levels**
- **May need to use the scroll bar to see all the information**
- **Export feature will format the data into an excel file**
Performance

Displays the “time-weighted return” of your portfolio

- Performance returns shown display “time-weighted return”
- All account returns and portfolio returns are shown net of advisory fees
- Advisory fees are included in the gain/loss calculation at the account level and portfolio level

Toggle the time frame or information “as of date” (default is year-to-date)

Click details or analytics to see additional data points like standard deviation & correlation

Toggle between Account/Asset Class/Asset to view & expand performance at different levels

Export feature will format the data into an excel file

Export
Projected Income

Provides a breakout of the expected income to be produced in your portfolio.

- **Projected Income Chart**: Provides a monthly basis breakdown.
- **Toggle projected time frame**: Between “next 12 months” or “remainder of the year”.
- **Chart information**: As of date (default is year-to-date).
- **Table**: Provides income streams by dividend income and interest income.
- **Table**: Provides income streams tax and tax-exempt.
- **Table**: Income at the account level, asset class level, and expanded to the asset level.

**Legends**
- Dividend Income
- Taxable Income
- Tax-Exempt Income
- Interest Income
- Income Streams by Category
- Income Streams by Tax Status
Fixed Income

Provides various data points on individual bonds held within your portfolio

Please note that if your portfolio does not hold any individual bonds the tile will display ‘No Data Available’

- Quick summary metrics of your portfolio of individual bonds
- Shows the year of maturity for bonds within the portfolio
- The analytics tab will provide underlying metrics for each bond in the portfolio
- Credit Quality of bonds by industry standard credit rating agencies (some bonds will be unrated)
- Shows the expected coupon rates of bonds within the portfolio
Net Worth Page & Adding Outside Accounts

Add accounts at other institutions. This includes, but is not limited to, outside investment accounts, bank accounts, and mortgages.

Please note that these accounts do need to have live feeds. They cannot be manual entered positions.

If you do decide to add outside accounts, you will be prompted to find your institution.

Simply type the institution’s name in the search bar.

Once you find your institution, you will need to enter your credentials for your online accounts with that institution. Please keep in mind, you need to have an online client portal with the other institution to add accounts.

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Custodian</th>
<th>Value</th>
<th>As of Date</th>
<th>Last Updated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carter, John - IRA</td>
<td>Schwab</td>
<td>227,288.15</td>
<td>10/09/2020</td>
<td></td>
</tr>
<tr>
<td>Carter, John - IND</td>
<td>Schwab</td>
<td>58,832.17</td>
<td>10/09/2020</td>
<td></td>
</tr>
</tbody>
</table>
Preferences

Click the bell icon to select reports that have been generated.

To access preferences - click your name in the top right - hand corner and select "my preferences".

Update email address

Update phone number

Change your password

Adjust security questions

Note: Multifactor authentication is enabled via text or security question. You will need to enter your cell phone # in the 'mobile' field to access via text. The system will then ask you for your password and send you a verification code.