

Typical Business Expenses

For Home Office related expenses, please use our Home Office Worksheet and DO NOT list below.
DO NOT include any expenses that were reimbursed by an employer.

| | Amount | Notes |
|---|--------|-------|
| Advertising/Marketing | | |
| Contract Labor | | |
| Insurance (including liability, property, etc.) | | |
| Health Insurance (medical, dental, and vision) | | |
| **Disability Insurance is not deductible | | |
| Accounting Fees | | |
| Legal Fees | | |
| Office Expense | | |
| Rent Expense | | |
| Repairs & Maintenance | | |
| Supplies | | |
| Taxes (business) and Licenses | | |
| Travel | | |
| Business Meals | | |
| Utilities | | |
| Bank Charges | | |
| Cell Phone (only business portion) | | |
| Internet Expense (only business portion) | | |
| Continuing Education | | |
| Dry Cleaning/Uniforms Expense | | |
| Dues & Subscriptions | | |
| Other: _____ | | |
| Other: _____ | | |

For Business Assets, such as equipment purchased, please list each item below, and DO NOT list above.

| | Description | Cost | Date Purchased |
|----|-------------|------|----------------|
| 1) | | | |
| 2) | | | |
| 3) | | | |
| 4) | | | |
| 5) | | | |

Business Mileage Information

| | |
|------------------------------|--|
| Total Miles Put on Car | |
| Business Miles | |
| Interest Expense on Car Loan | |
| Ad Valorem Car Taxes | |

Important Notes for Tax Preparer: