

eMoney

Our planning software, eMoney, is an online collaborative system allowing us to share information in two ways:

- Via an account aggregation feature allowing you to link to commonly-used online accounts such as banks, credit cards, investment accounts, insurance, etc. Information in accounts without online access can be manually entered.
- Through its web vault, which allows both parties to easily and securely upload documents for review. For more information about eMoney's security, click [here](#).

Information to enter/link (have log-in information available)

- Individuals and organizations that will impact or be impacted by your plans. Info needed: name, DOB, entity type
- Property (home, vehicles, business, and other assets) and how titled
- Savings accounts
- Checking accounts
- Secured debt
- Credit cards and other unsecured debt
- Debt owed to you
- Business and investment contracts (buy/sell agreements, etc.)
- Individual or joint brokerage account(s)
- Employer retirement accounts, such as 401(k), 403(b), pensions
- Personal retirement accounts: IRAs (Traditional, Roth), SEPs, SIMPLEs
- Insurance policies – auto, home, disability, business, professional liability, health, life, umbrella, and annuities
- Income information (sources & annual amounts)
- Future non-spousal life insurance proceeds (you are beneficiary but not owner of policy)

Documents to Upload to Vault

1. Last 2 years of personal tax returns (state and federal)
2. Declaration/summary pages for insurance policies under #12 above
3. Summary Plan Description and investment choices for employer retirement accounts
4. Wills, POAs, Health Directives, Trusts
5. Credit report for each spouse (For free credit reports: <https://www.annualcreditreport.com/>)
6. Social Security benefit statements (create account [here](#))
7. Any life insurance policies on which you are a beneficiary
8. Contract with employer/partnership
9. LLC/S-corporation organization agreement (filed with your Secretary of State)
10. Recent paystubs for all employment
11. Loans – need date of loan, original amount, interest rate, and # of payments (you may write all this info on a single sheet and upload)
12. Federal Student Loan Inventory (offered through [NSLDS](#))
 - a. Choose the “MyStudentDataDownload” icon at the bottom of the homepage
 - b. You’ll accept conditions
 - c. Choose “Create an FSA ID” tab and fill out information to create your account
 - d. Once logged in, please select “MyStudentDataDownload” icon again and download the .txt file

